

Planning Prompts

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To help in prioritising your work for the month ahead, please see the Planning Prompts below. As ever they come with a health warning! They are not a 'To Do List'. Things that are relevant to another school may not have relevance to your individual school's context and capacity. As you set goals for the school the P-I-E-W model developed by IPPN may well assist in identifying those goals and managing the implementation and embedding of the school's priorities. Please remember to prioritise your own self-care. Set aside time for reflection. This will be time well spent. You as a school leader cannot do everything and you cannot do it on your own. Prioritise and communicate to staff and parents the priorities laid out in the School Improvement Plan(SIP) for the term.

You may find the P-I-E-W Resource Bundle in the Resources section of www.ippn.ie helpful.

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IPPN Leadership Support Team

Planning

Outline the Planning Time format for this term.

Decide on times for ISM/staff meetings for this term.

Decide with staff what topics/areas need to be addressed and prioritise the actions to be taken as a staff.

What provision have you made as a staff in respect of the priorities identified as part of the SIP?

Where do they fit within the school's P-I-E-W?

Decide on times for ISM/staff meetings for this term.

Time to Think –

an essential priority for every school leader.

"A simple life is not seeing how little we can get by with – that's poverty – but how efficiently we can put first things first. When you're clear about your purpose and your priorities, you can painlessly discard whatever does not support these, whether it's clutter in your cabinets or commitments on your calendar."

Victoria Moran – American author and speaker