

## Leadership & Management Days

In response to Budget 2019, the DES has issued Circular 20/2019 which will increase the number of leadership & management days that teaching principals can avail of with effect of the commencement of the 2019/2020 school year.

### How many Leadership & Management (L&M) Days can I avail of?

Size of School	2018/2019 Leadership & Management Days	2019/2020 Leadership & Management Days
Principal + 5 / 6	29	30
Principal + 3 / 4	23	24
Principal + 0 / 1 / 2	17	18
Schools with Special Classes (regardless of size of school or number of special classes)		Additional 4 Days

### How do I calculate the number of L&M Days that I can avail of?

The size of school refers to teaching principals, mainstream class posts, including developing school posts and mainstream class appeal posts and excludes ex-quota posts e.g. Special Education Teaching Posts, Special Class Posts, HSCL, etc

### Does DES Circular 20/2019 affect the L&M Cluster that I am part of for the 2018/2019 school year?

All L&M Days Clusters will cease with effect from 2018/2019 school year.

### What are the steps for filling my teaching vacancy when I take my L&M Days?

- Schools may establish L&M Days Clusters so as to form a full-time, fixed-term teaching post for the 2019/2020 school year
- L&M Days Clusters are required to follow redeployment arrangements and cannot fill the teaching post until the DES advises that it is not required for a teacher on the main redeployment panel. Normal recruitment and appointment procedures must be then followed to fill the teaching post
- One school in the cluster must be nominated as the base school
- Clustering schools should agree a timetable for the teacher and formally plan, co-ordinate and document their L&M Days
- The application form (Appendix A of DES Circular 20/2019) is required to be submitted to the Teacher Allocation Section no later than 30 June 2019.

### Does the L&M Days Teacher affect the staffing in my school (base school)?

This teaching post will not give rise to the payment of an increased allowance to the Principal or the creation of an administrative principal post or additional Posts of Responsibility.

## **DES Circular 20/2019**

### **What happens when the L&M Days Cluster exceed or are below the length of the school year?**

- **175 Days** is the **minimum** number of days to form a cluster. To reach the 183-day quota, the cluster must appoint the L&M Days teacher in a casual substitution capacity
- Where a cluster has in **excess** of **183 days**, the cluster may use normal casual substitution to cover the number of days in excess.

### **Is the L&M Days Cluster Teacher entitled to expenses?**

As a shared post, teachers in Principal Release Time Posts may claim travel expenses.

### **What is the closing date for submission of applications to the DES Teacher Allocation section?**

The latest date for receipt of applications by the Teacher Allocation Section is 30 June 2019.